



Conduct Agreement for Leaders Working with Young People in Online Ministry

You are required to sign and agree to the following Conduct Agreement for using _____ *[insert setting(s)]* social media communication platforms to ensure clear boundaries between you and the young people whom you are ministering to.

I agree:

- To keep my ministry with children / young people separate and not accept children, or their parents / guardians as 'friends' or "followers" on my personal page / account.
- To follow the Digital, Social Media and Online Communication with Children and Young People Policy & Procedures and not bring the Diocese of Cloyne into disrepute.
- To observe confidentiality by not discussing children and young people, parents / guardians unless there is a safeguarding risk.
- To consider how my social media conduct may be perceived by others and how this could affect my own reputation and that of the Parish / Diocese.
- To report any known breaches of the above to the Designated Liaison Person for Safeguarding.
- To report any potential data protection breaches (i.e. unauthorised disclosure of personal data) to the Parish Priest or Diocesan secretary immediately.
- I understand I am in a position of trust and my actions could be misinterpreted by others and I am conscious of this when sharing information with others on a digital, social media or online communication platform / site belonging to the Parish / Diocese.

- Parish workers and volunteers should **not**:
 - Gather or retain a young person's mobile phone number or email address other than for purposes of the event or activity.
 - Provide a young person with his or her own personal mobile phone number or email address.
 - Access the internet with a young person unless authorised to do so as part of their work.
 - Take photographs of young people other than for purposes associated with the event or activity and then only with their permission and that of their parent / guardian.

Name (**BLOCK CAPITALS**): _____

Signature: _____

Date: _____

Data Protection - This form will be used to facilitate your participation in Youth Ministry. The form will be stored confidentially and will only be shared outside the parish/group where there is a legal obligation on the parish/group to do so. The information will be retained for as long as necessary in compliance with Safeguarding laws and policies. Your data will be processed under Articles 6 (1) (d), 6 (1) (f), 9 (2) (c) and 9 (2) (d) of the General Data Protection Regulation, 2016. This form should only be used if the event/activity has the prior approval of either the Diocese or the local parish within the Diocese.